

Code of Ethics 2020



ARTSCILAB

Cris Kubli, Lead Author

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ArtSciLab Mission

Our mission statement describes the values we share and the way we want to work together – both now and in the future. It sets out a clear vision that we must strive to realize in order to secure the success of the ArtSciLab and its members. This effort can only be done with the engagement of our members and community. Our values will keep us going forward and guide us by improving in areas that need some tweaking.

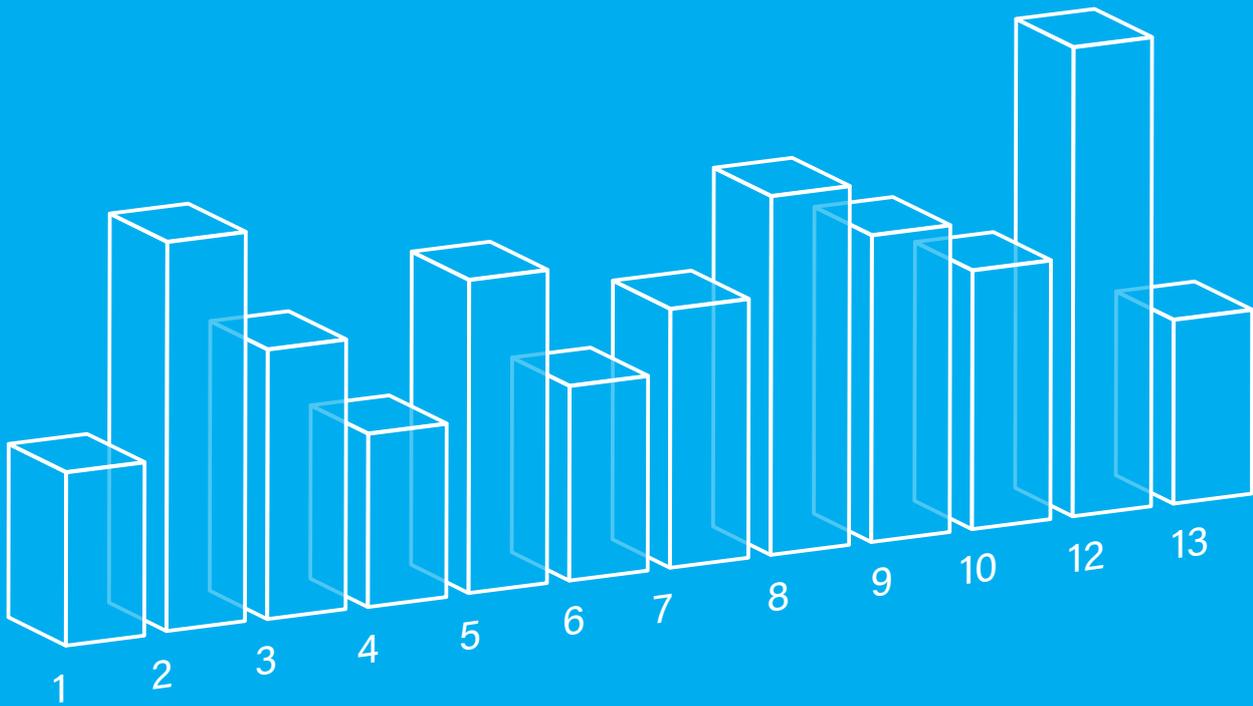
To comprehend the ArtSciLab universe, we present a brief introduction on who we are, what we do and why we do it.

Who: We are a transdisciplinary research lab – helping the arts, science, and technology communities by pursuing initiatives of societal urgency and cultural timeliness.

What: The ArtSciLab was created with the opening of the Edith O’Donnell Arts and Technology building in 2014. Dr. Roger Malina is the founding director and principal investigator of the lab. We are composed of over 60 current members and alumni, with a strong ArtSci network around the world.

Why: Similar to the International Society for the Arts, Sciences, and Technology, also known as Leonardo, we aim to connect the work of artists, researchers, and scholars interested in the ways that the contemporary arts interact with science and technology; and also to create a forum and meeting places where artists, scientists, and engineers can meet, exchange ideas, and, where appropriate, collaborate.

For the first time, the basic rules and principles governing our behavior now and in the future have been brought together in this Code of Ethics. It provides an orientation framework and applies equally to everyone – those in managerial roles, administrative roles, researchers, visitors and everyone in between. It sets a standard for ourselves and at the same time



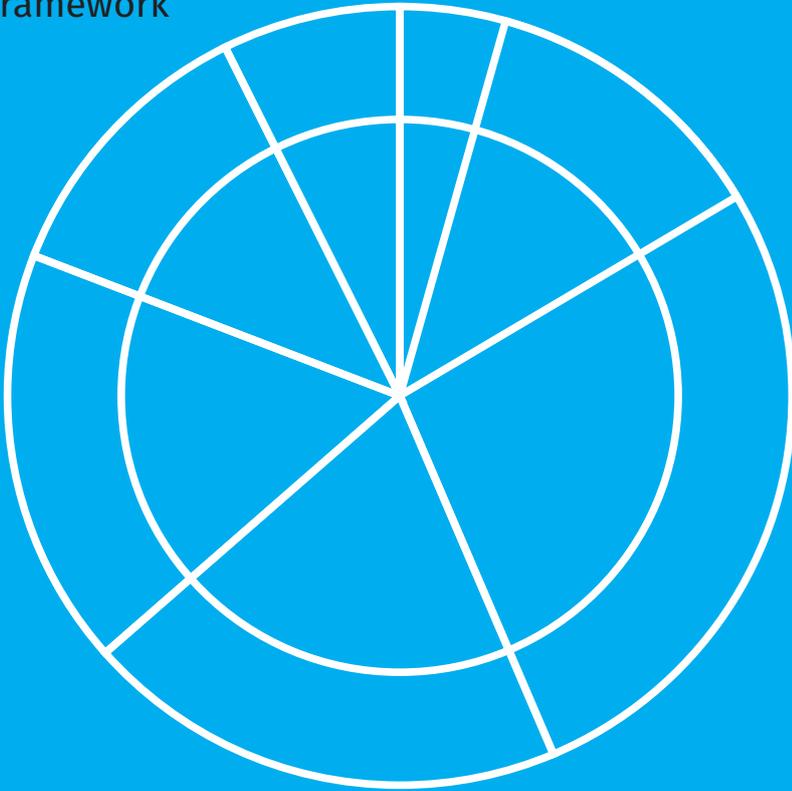
Time

represents a promise that we will act responsibly both externally when representing the ArtSciLab as well as internally in our interactions with colleagues. We bear joint responsibility for our company's reputation. Misconduct by individuals can cause immense harm to all of us.

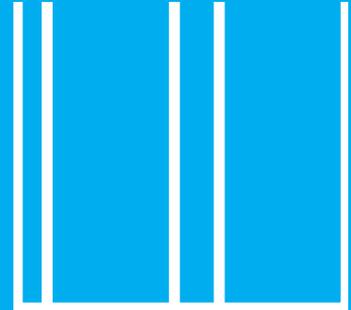
It is the responsibility of our research team to both consider the possible consequences of their research practices, outcomes and publications, and to undertake such research according to ethical principles. Scientists may not always have control over the findings or the end use of their research, but this does not absolve them from the responsibility to make a sincere effort to bring about positive change for society and their professional community. All scientists also have a responsibility to facilitate the communication of their results and to play an active role in nurturing a healthy research environment for themselves and future generations.

It is imperative to have an interdisciplinary code of ethics that is global in its perspective, most importantly when our working space is unique when it comes to the richness of our research areas and interests or the cultural background of the members of the ArtSciLab.

1. Legal Framework



2. Colleagues & Partners



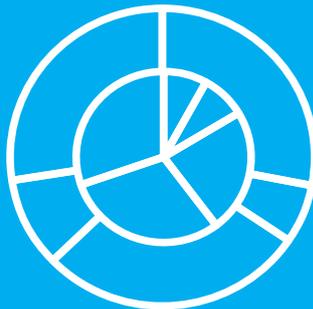
3. Community



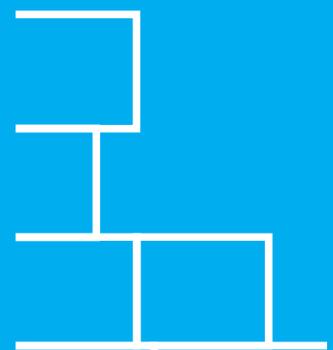
4. Transparency



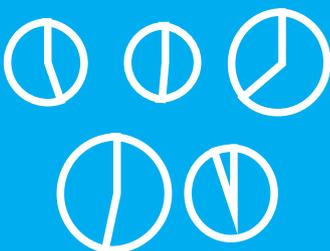
5. Property



6. Conflict of Interest

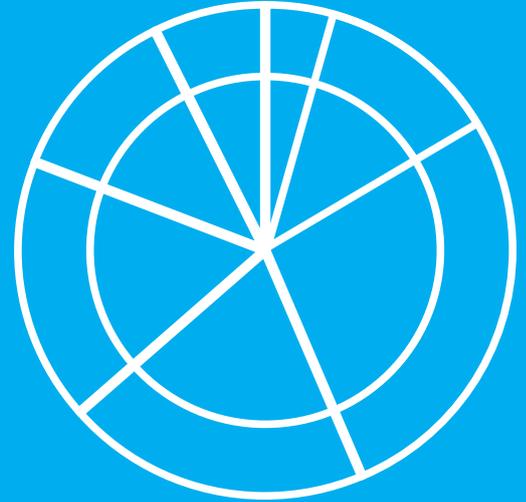


7. Implementation



Point 1:

Legal Framework



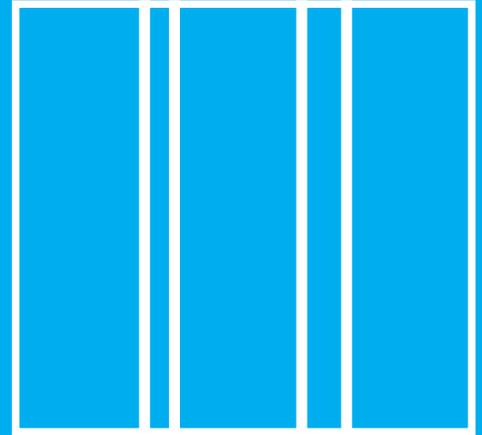
Compliance with law, rules and regulations is for us an essential basic principle of responsible conduct. We adhere to legal prohibitions and requirements at all times, even if this involves short-term business disadvantages or difficulties for the ArtSciLab or individuals. The ArtSciLab member should be aware of local and other higher-order laws that may impede our activity. This includes our internal set of norms, those of the University of Texas at Dallas, the UT system, as well as other county, state and federal laws.

For the most part, the operations of the ArtSciLab are subject to the laws and jurisdictions of its physical location, meaning that norms of the city and Richardson and the state of Texas take precedence over other laws. However, we also collaborate with people outside this location – in other cities, states and countries. Other countries may apply their laws when a collaboration is in effect. If you are uncertain what laws apply to you, or if you believe that there might be a conflict between any laws, consult with other members or those responsible with your project.

Following rules, norms and laws should be a priority for all members and colleagues.

Point 2:

Colleagues & Partners



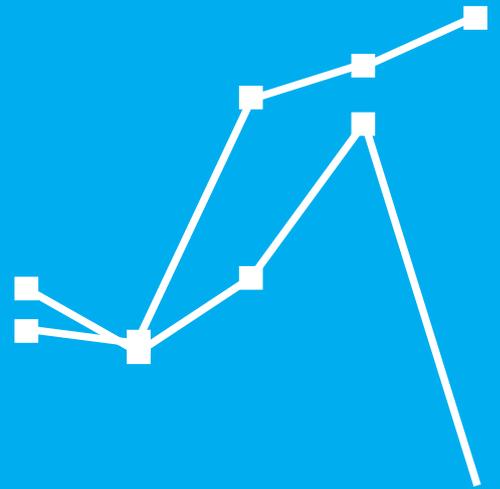
A culture of equal opportunities and mutual trust and respect is of great importance to us. We promote equal opportunities and prevent discrimination in the recruitment, promotion, training and development of our members. We treat all collaborators equally, regardless of gender, age, skin color, culture, ethnic origin, sexual identity, disability, religion or world view. Any type of discrimination will not be tolerated.

Supporting diversity means providing an environment in which the ideas of all are evaluated equally. Diversity is not simply the representation of individuals and ideas but is actual inclusion, which can only be achieved by creating a culture of openness, and recognizing and addressing unconscious biases together. A diverse and inclusive scientific workforce draws from the widest range of backgrounds, perspectives and experiences to maximize innovation for the benefit of society. Achieving this representation may require seeking out participation from under-represented groups, while ensuring that the research process and its outcomes do not negatively affect particular groups. Cooperation with labor representatives.

**Diversity and inclusion
are a stronghold of our lab.**

Point 3:

Community



Being a mentor is a core principle in our lab. It means trusting and empowering less experienced researchers, especially during the early stages of their careers, to help them reach their professional goals and realize their full potential. It means creating an environment of trust and respect for all individuals in the scientific and artistic workplace. Mentors rely on their ability to guide, inspire and empower mentees to develop their own capacities and to build on their strengths in order to transform and shape their realities and become leaders. Being a mentor means being available when needed and devoting time to listen to and address the concerns of mentees, and using and sharing one's own experience and knowledge of best practices to formulate advice in their best interest. As a whole, mentoring aims to communicate experience and values in a trusted and confidential environment. We regard ourselves as an active corporate citizen and demonstrate our commitment in a variety of ways.

Mentors have a key role to play in shaping future leaders, educating the costs of unnecessary mistakes and ensuring that the innovators and researchers of tomorrow follow the highest ethical and scientific standards set by our community.

We are mentors & mentees.

Point 4:

Transparency



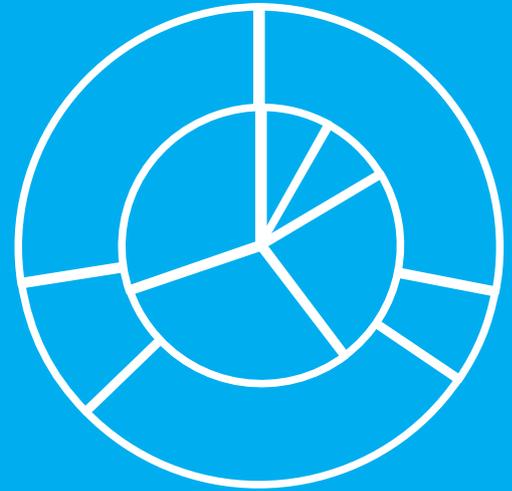
Reliability and honesty, credibility and integrity are essential when communicating our goals. We attach with utmost importance to being candid and truthful in our reporting and communications on the ArtSciLab's transactions to investors, collaborators, customers, business partners, the general public and government institutions. Every collaborator shall ensure that both internal and external reports, records, time-cards and other documents of the group are complete and correct at all times and issued in good time and in accordance with system requirements.

We take the necessary steps to suitably protect confidential information and any other documents from access and inspection by unauthorized colleagues and other third parties.

In order to be efficient and strengthen trust, every ArtSciLab member must ensure timely professional or financial reports.

Point 5:

Property



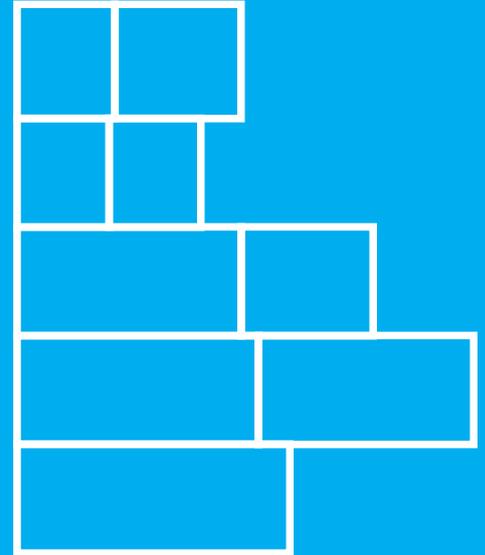
D We use the Company's property and resources correctly and carefully and protect them from loss, theft and misuse. Our Company's intellectual property represents a competitive advantage and is therefore a valuable asset which we protect against all unauthorized access by third parties.

Protect the assets of the ArtSciLab, and use those assets in the manner intended. Do not use them for personal benefit or the benefit of anyone other than our lab, unless previously agreed with either the ArtSciLab director or deputy co-director.

Handle all assets and property with care as if it were your own, without sharing with unfamiliar individuals.

Point 6:

Conflict of Interest

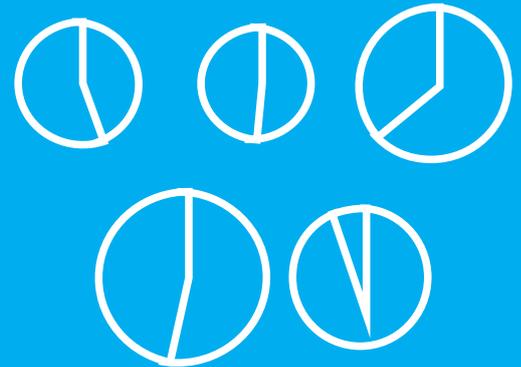


Our scientific and artistic decisions are made exclusively in the best interests of the ArtSciLab. A conflict of interest arises when your personal activities and relationships interfere, or even appear to interfere with your ability to act in the best interest of the ArtSciLab. Any potential conflicts of interest with personal matters or other business or non-business activities, including those of relatives or other related parties should be fully disclosed and avoided. Should such conflicts nevertheless occur, they must be resolved in accordance with the law and our policies. Conflicts must be dealt with openly and transparently.

The involvement of friends, family, partners or any other acquaintances is not allowed if they appear to interfere with your ability to act in the best interest of our lab.

Point 7:

Implementation



All members of the ArtSciLab have a responsibility to ensure that their actions measure up to the Code of Ethics. However, MOWG members must stay vigilant for the responsible implementation of this code. They are the first point of contact for questions on understanding the rules and must ensure that all members and collaborators know and understand the Code of Ethics. As part of their management duties, they shall prevent unacceptable conduct and take suitable measures to avoid infringements of rules in their area of responsibility. Good and trusting relations between ArtSciLab collaborators and MOWG members are reflected in honest and open communication and mutual support.

The ArtSciLab takes all reports of potential code violations seriously and is committed to confidentiality and a full investigation of all allegations.

If a violation were to occur, MOWG members will review each instance on a case by case basis.

Final Remarks

Scientists, artists and designers have experienced situations that proved to them how important ethical behavior is. From reviewing papers to engaging with strangers to receiving unexpected support, how ethics serve science and the public can be witnessed daily. These stories are reminders, if needed, of these common and relatable experiences.

If you have any doubts as to whether you may be in a situation that involves this Code of Ethics, you should ask the lead author Cris Kubli (cxk180012@utdallas.edu), or any other member of the MOWG or the advisory group.

All information will be treated in strict confidence.

MOWG Members:

- Roger Malina, lab director (rxm116130@utdallas.edu)
- Alex Topete, deputy co-director (topete@utdallas.edu)
- Bryson Royal, coordinator (Bryson.Royal@utdallas.edu)
- Lauren Bernal, epd project manager (lab170430@utdallas.edu)
- Cris Kubli, culture & technology consultant (cxk180012@utdallas.edu)
- Yvan Tina, deputy co-director (yxt131230@utdallas.edu)

Advisory Group:

- Honorable Don John McClellan Marshall, (jmmvmi65@aol.com)
- Kathryn Evans, (kcevans@utdallas.edu)
- Joao Silveira, (joao@artsci.fr)

Inspiration and integration taken from:

* Thyssenkrupp AG https://d2zo35mdb530wx.cloudfront.net/_legacy/UCPthyssenkruppAG/assets.files/media/unternehmen/compliance/code-of-conduct/2019/po-co-cpl-0332-v03-en_code_of_conduct-neu_final.pdf

* World Economic Forum http://www3.weforum.org/docs/WEF_Code_of_Ethics.pdf

